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**Rare Books General Condition Assessment: Statistical tabulation of general data collected**

**Table 1. Covering**

Answers	Total
Cloth	475
Paper	181
Leather	150
Other - Cardboard	15
Other - N/A	9
None	6
Vellum/Parchment	5
Other - Leather imitation	3
Other - Custom	2
Other - Suede paper	1

**Table 2. Binding**

Answers	Total
Sewn	549
Other - N/A	62
Glued	42
Saddle-Stitched	13
Other - Staples	5
Spiral	3
Screw-post	2
Other - Custom	2
None	1
Other - Brochure	1
Other - Album spine	1
Other - Loose postcards	1

**Table 3. Board**

Answers	Total
Cardboard	582
Other - N/A	40
None	13
Wood	5
Other - Paper	3
Other	1
Vellum/Parchment	0

**Table 4. Endbands**

Answers	Total
None	348
Commercial wound endband	238
Single wound endband	46
Double wound endband	11

**Table 5. Text block**

Answers	Total
Paper	643
Other - Mylar	2
Other - Cardboard	1
Other - Tracing paper	1
Vellum/Parchment	0

**Table 6. Media**

Answers	Total
Printing ink	642
Engraving	52
Other - Lithograph	11
Other - Heliotypie	10
Manuscript	4
Other - Phototypie	4
Other - Photogravure	2
Other - Chromolithography	2
Other - Hand color	2
Other - Photoengraving	1
Other - Photographs	1
Other - Type writer ink	1
Other - Heliographie	1
Other - Color pencils	1
Other - Photo lithographs	1

**Table 7. Previous interventions**

Answers	Total
None	503
Tape	129
Cover	7
Insert	2
Adhesive	2
Repair	1
New binding	1
Cardboard attached w/ staples	1
Glue	1
Trim	1

**Table 8. Book enclosure**

Answers	Total
None	467
Acid free four flap enclosure	106
Original folder	12
Custom made case	11
Original case	8
Original Custom made Box	7
Original folder with tying tapes	6
Custom made, acid free four flap enclosure	5
Original custom made case	5
Original four flap folder	4
Wrap in craft paper	4
Envelope	3
Loose plates are protected by two enclosures : second enclosure is a box	3
Brochures and plates in an original custom made box with a support plate	2
Original Custom made four flap enclosure with tying tapes	2
Original Custom made jacket	2
Original box	2
Original jacket cover.	2
Mylar envelope	2
Acid free box	1
Acid free cardboard custom made box	1
Acid free conservation enclosure	1
Acid free custom made box	1
Acid free four flap cover	1
Acidic rigid dust jacket	1
Custom made file protector with tying tape	1
Mylar as a cover	1

Mylard dust cover	1
One original folder with tying tapes and brochures	1
Original artist case	1
Original case with custom made folder	1
Original custom made case of cardboard, paper and cloth	1
Original custom made folder with tying tapes and plates	1
Plastic bag	1
Original folder and plates	1
Original four flap folder with tying tapes, loose leaves and plates.	1
Original four flap folder and plates.	1
Original folder with zipper, one brochure and plates.	1
Original custom made box with tying tapes	1

**Table 9. Rating**

Answers	Total
Fair	181
Poor	141
Bad	117
Very Bad	105
Good	80
Very Good	20
Excellent	0

**Table 9.1 . Date and Rating**

Date	Excellent	Very Good	Good	Fair	Poor	Bad	Very Bad	Total
1600 - 1699	0	0	0	0	2	0	0	2
1700 - 1799	0	0	1	4	2	0	0	7
1800 - 1899	0	0	6	41	40	50	33	170
1900 - 1999	0	19	73	136	96	64	66	454
2000 - 2100	0	1	0	0	0	0	0	1
s.f	0	0	0	0	1	3	6	10
<b>Total</b>	0	20	80	181	141	117	105	644
s.f = N/A; (1778-1822); (1886-1922); (1892-1907)								

**Table 10. Item needs treatment**

Answers	Total
Dry cleaning	638
Custom made conservation enclosure	626
Tape removal	448
Intervention on Cover.	425
Use Permalife interleave papers	291
Intervention on Tears and Folds	111
Mold removal	100
Intervention on Tears.	83
Rebound	77
Unbound	70
Intervention on Tears, Folds and Missing Papers	68
Deacidification	60
Intervention on Folds.	51
Intervention on Cover and Joint	30
Intervention on Original Folder.	29
Intervention on Spine	26
Deacidification and Flattening	25
Intervention on Tears, Folds and Missing Materials	25
Use Permalife envelope	25
Filling loses	18
Intervention on Tears and Missing Papers	18
Reattach loose paper	18
Intervention on Insect damage	16
Reattach text block and cover	15
Staples removal	13
Intervention on Head Cap	13
Intervention on Corners	12
Replace missing papers	12
Reattach paper	11
Remove saddle stitches	10
Intervention on Adhesive	10
Intervention on Original Case.	9
Conservation rehousing	9
Reduction of Stains	6
Removal of rust stains	6
Intervention on Original Box	6
Intervention on Original Jacket	6
Reinforce Spine	5
Reattach End papers	5
Wet cleaning	5
Intervention on Case Cover	4
Reinforce Joints	4
Use acid free Glassine interleave papers	4

Remove paper clip	3
Intervention on End papers	3
Intervention on Enclosure	3
Intervention on Missing papers	3
Reattach text block.	3
Intervention on Original four flap folder	3
Add alkaline reserve	2
Intervention on Spine Leather	2
Intervention on Original Custom made Box	2
Tape removal on Original folder	2
Reinforce Corners	2
Flatten pages	2
Reattach front cover	2
Intervention on Original envelope	2
Separate pages to open de book	2
Removal of soluble acid contents	1
Wash and flatten original cotton bands.	1
Intervention on Tears, Folds, Spiral and Cover	1
Intervention on Top Edge.	1
Intervention on Cover, Tears, Folds and Missing Papers	1
Intervention on Original Folder and Tying tapes	1
Intervention on Original Case and Folder	1
Intervention on Original Case and Tray plate	1
Intervention on Original Custom made four flap enclosure with tying tapes	1
Intervention on pocket file folder	1
Remove loose papers and store in an acid free folder	1
Remove Cardboards	1
Tape removal on Original box	1
Tape removal from insect damage	1
Reattach Spine	1
Reattach images	1
Consolidate Original box	1
Label removal	1
Intervention on Original four flap folder with tying tapes	1
Intervention on tying tapes	1
Reattach text block and cover to Spiral	1
Replace cover	1
Intervention on maps	1
Create a conservation album	1
Screw-post removal	1
Remove bookmark	1

**Table 11. Remarks**

Answers	Total
None	238
Handle with care	197
Handle with extreme care	107
Be aware of mold presence	81
Original folder with tying tapes	19
Original folder with tying tapes and plates	17
Be aware of possible mold presence	10
Conservation enclosure	7
Original folder with plates	5
Do not handle	5
Rehousing	4
Handwritten text	3
Original custom made folder with tying tapes	3
Extremely fragile. Do not handle.	2
Brochures and plates in an original custom made box with a support plate	2
Custom made conservation book enclosure	2
Original custom made box. One brochure and plates on Original Support Plate	2
Use permalife interleave paper	2
Handle only if it is necessary	1
Album	1
Back cover fragile	1
Currently it is not possible to open for read the book	1
Custom made case for a brochure and looses papers	1
Folded loose papers	1
Handwritten notes	1
It has an envelope with missing papers.	1
Loose-papers not belonging to the book	1
Not binded	1
One folder with plates and one brochure. Original Case.	1
One original Text Block and One duplicate text block	1
Original case with custom made folder and plates	1
Original case with loose plates and one brochure	1
Original custom made box. Pamphlet with saddle-stitches and loose leaves	1
Original custom made folder with plates	1
Original custom made folder with tying tapes and plates	1
Original custom made folder with tying tapes, brochure and loose plates	1
Original folder with brochures	1
Paper very fragile	1
Plans stored in an acidic box	1
Plates in a custom made jacket	1
Possible hand painting of engraving	1
Post card book	1
Presence of one photography and two loose papers	1

Rebound	1
Title on Spine with a piece of leather	1
Two flap cover with loose leaves	1
Original box, brochure and plates	1
Original custom made box with two books, a division and plates.	1
Pocket with loose maps.	1
Original four flap enclosure with tying tapes.	1
Original corner with loose papers.	1
Original Four Flap Envelope.	1
Two loose maps in two envelopes. There have dirt, tears, water damage and yellowing.	1
Original custom made box with tying tapes, brochure and plates.	1
Original Four Flap Folder	1